

IDAHO REAL ESTATE APPRAISER BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/5/2020

BOARD MEMBERS PRESENT: Eric J Brinton - Chair
Brent Lee Stanger
B Jane McClaran
Paul J Morgan

DIVISION STAFF: Russell Barron, Division Administrator
Dawn Hall, Section Chief
MiChell Bird, Section Chief
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Crema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Cesley Metcalfe, Team Lead
Deborah Sexton, Management Assistant

The meeting was called to order at 8:30 AM MDT by Paul J Morgan.

INTRODUCTION

Russell Barron introduced himself as the new Division Administrator.

ELECTION

Ms. McClaran made a motion nominating Mr. Brinton as the Board chair and Mr. Morgan as the Board vice-chair. It was seconded by Mr. Stanger. Motion carried.

APPROVAL OF MINUTES

Ms. McClaran made a motion to approve the minutes of June 17, 2020. It was seconded by Mr. Stanger. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Stanger made a motion to approve the Division's recommendation and authorize closure in case number I-REA-2021-4. It was seconded by Ms. McClaran. Motion carried.

Mr. Stanger made a motion to approve a request for termination of probation regarding case number REA-2019-2. It was seconded by Mr. Brinton. Motion carried.

BOARD CONTRACT

Mr. Crema presented the 2021 fiscal year contract. The Board asked some clarifying questions and received responses from Division staff. Ms. McClaran made a motion to accept the 2021 contract and authorize the Board chair to sign. It was seconded by Mr. Brinton. After further discussion, the motion carried.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$977,061.14 as of August 31, 2020.

DIVISION BUSINESS

The Board reviewed the To Do List. Mr. Stanger made a motion to designate Ms. McClaran as the legislative contact for the Board. It was seconded by Mr. Brinton. Motion carried.

LAWS AND RULES

Mr. McQuade updated the Board on its administrative rules. The Board's administrative rules were published as proposed rules in a special edition of the Idaho administrative bulletin in September. Following the three-week comment period, the Board will be asked at the next meeting to make a motion to move the rules to pending status to be reviewed by the Legislature.

BOARD BUSINESS

EXECUTIVE SESSION

Mr. Stanger made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). Mr. Stanger amended the motion to include that the purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. McClaran. The vote was: Mr. Stanger, aye; Ms. McClaran, aye; Mr. Brinton, aye; and Mr. Morgan, aye. Motion carried.

Mr. Stanger made a motion to come out of executive session. It was seconded by Mr. Brinton. Motion carried.

APPLICATIONS

Mr. Stanger made a motion to approve the following for licensure:

PLATINUM APPRAISAL MANAGEMENT COMPANY AMC-5317

It was seconded by Mr. Brinton. Motion carried.

Mr. Stanger made a motion to affirm the Board's original request for additional information for review by the designated Board member:

901148569

It was seconded by Mr. Brinton. Motion carried.

Mr. Stanger made a motion to approve the following for examination:

901154201

It was seconded by Mr. Brinton. Motion carried.

Mr. Stanger made a motion to approve the following for examination:

901154866

It was seconded by Ms. McClaran. Motion carried.

Mr. Stanger made a motion to table the following pending receipt of additional information. The Division will work with the Board chair to request the information needed to be produced by the supervisor:

901153426

It was seconded by Mr. Brinton. Motion carried.

Mr. Brinton made a motion to approve the following for examination:

901159290

It was seconded by Mr. Stanger. Motion carried.

CE COURSES

Mr. Stanger made a motion to accept the following courses:

NATIONAL BEST PRACTICES FOR RURAL PROPERTY APPRAISAL
APPRAISING AG FACILITIES: POULTRY SEMINAR
RAPID FIRE CASE STUDIES 2020

It was seconded by Ms. McClaran. Motion carried.

Ms. McClaran made a motion authorizing the Division to purchase a commemorative plaque to thank Mr. Calhoun for his service to the Board. It was seconded by Mr. Stanger. Motion carried.

CORRESPONDENCE

The Board discussed correspondence received from a course provider asking if the Board will accept qualifying and continuing education via a livestream delivery method in consideration of the recent Appraisal Qualifications Board (AQB) and Appraisal Subcommittee (ASC) allowance.

The Board determined that if all AQB and ASC requirements are met, livestream courses are accepted by the Board. Such approval will remain in effect for the duration of AQB and ASC approval.

NEXT MEETING was scheduled for October 28, 2020 at 8:30 AM MDT.

ADJOURNMENT

Ms. McClaran made a motion to adjourn the meeting at 10:10 AM MDT. It was seconded by Mr. Brinton. Motion carried.

Eric J Brinton, Chair